

WESTERN RESERVE JOINT FIRE DISTRICT
BOARD OF TRUSTEE'S Regular Meeting
March 8, 2023 @ 7:00 pm @ Station 92 and Via Zoom

Attendance: DiSibio Y McBride N Thompson Y Wollet Y* Zedaker Y Fortunato Y

- I. **Call to Order** By Mr. Thompson at 7:01 p.m.
- II. **Pledge** (*Lead by: Mr. Thompson*)
- III. **Guests**
None
- IV. **Legal Counsel's Report**
 1. **TruGreen** – See below E 1 b 2.
 2. **Aladtec** – See below B 2.
 3. **BWC** – Board Ratification
 4. **Generator Specialist** – See below D 5
 5. **Grant Writer Agreement** – Has been finalized, he has agreed to all the changes.
 6. **Medicount Agreement** – Has been finalized.
 7. **Gender Equity Policy** – Chief Comstock and Mr. Fortunato are currently working on this policy.
 8. **Workers Compensation Claim** – Update on Mr. Ula. Mr. Fortunato reached out to Sedgewick and they suggested that we use Attorney Brummet to attend hearings. He has agreed to attend and do the necessary work to attend those hearings for \$450.00. Motion to ratify the retention of Attorney Brummet at the rate of \$450.00 made by Mr. Thompson, second by Mrs. Zedaker. Motion moves 3-0. Update on Mr. Ula ~ The presumption was allowed for the Chondrosarcoma of his left arm. The appeal on that has been allowed and the hearing is pending.
- V. **Chief's Report**
 - A. **Personnel**
 1. **Appointments**
None
 2. **Promotions**
None
 3. **Leave of Absence**
None
 4. **Termination**
Motion to terminate – Jake Maszczak – Station 93 – no call response since May of 2022, no drill attendance since July of 2022. Letters were mailed to him with no response. No action was taken at this time.
 5. **Resignation**
None
 6. **Retirement**
None
 7. **Senior Status**
None
 - B. **Operations**
 1. **Monthly Run Report** – Chief Comstock reviewed the monthly reports with the Board members and answered any questions they had.

2. **Motion to approve** – The purchase of Aladtec program in the amount of \$5,760.00 per year, with a one-time set up fee of \$1,475.00. This will be our scheduling program for part-time staffing. Subject to legal counsel review. *Enclosure*. Motion made by Mr. Thompson, second by Mr. DiSibio. Motion moves 3-0.

C. Training

1. **Motion to approve** – The use of Command 90 for transportation to FDIC April 24-29, 2023 at the Indiana Convention Center & Lucas Oil Stadium. Motion by Mr. Thompson, second by Mr. DiSibio. Motion moves 3-0.

D. Apparatus/Equipment

1. **Motion to approve** – Gear rental from Phoenix Safety Outfitters from February 13, 2023, to March 4, 2023, for 2 complete sets of gear (coat, pants suspenders, helmet and boots) for S. Guy and J. Ezzo, in the amount of \$915.00. Moving forward the gear rental will be for 1 month. Guy and Ezzo's original gear were put out of service from the incident that they responded to in East Palestine, the train derailment. Motion made by Mr. Thompson to authorize gear rental in an amount not to exceed \$1,000.00 per month, not to exceed 6 months, motion was second by Mrs. Zedaker. Motion moves 3-0. *Enclosure*.
2. **Motion to approve** – the purchase of 10 Snap change 4500 air bottles form MES Warren Fire in the amount of \$13, 530.00. **FYI** Josh from MES Warren Fire let Mike Welsh know that there would be a 5% cost increase from SCOTT (manufacturer) effective 04*01*2023. *Enclosure*. Motion by Mr. Thompson, second by Mr. DiSibio. Motion moves 3-0.
3. **Motion to approve** – HKG to replace the remaining lights on E 92 in the amount of \$1,066.00. The quote also has the replacement of the brake lights on E 92, which has already been completed. *Enclosure*. Motion by Mr. Thompson, second by Mr. DiSibio. Motion moves 3-0.
4. **Motion to declare** – the listed equipment as no longer needed, obsolete without value and authorize its disposal. *Enclosure*. Motion by Mr. Thompson, second by Mr. DiSibio. Motion moves 3-0.
5. **Motion to approve** – Semi-annual maintenance agreement for all 3 station generators from 4/01/2023 to 3/31/2023 to be performed by Generator Specialist in the amount of \$2,439.00 for the year. Subject to legal counsel review. *Enclosure*. Motion by Mr. Thompson, second by Mrs. Zedaker. Motion moves 3-0.
6. **FYI – East Palestine – Norfolk Southern Claims** – Status. (Office is currently pulling needed receipts and paperwork to file the claim). Lengthy discussion on what our next move will be.

*Mrs. Wollet arrived at 7:22 pm as the Township meeting ran long.

E. Stations

1. Station Officer Reports:

a. ST 91 - Report from Officer

Report given by Captain J. Walsh, everything is going well. He invited the Board to attend our next training on March 22, 2023, with First Energy.

b. ST 92 – Report from Officer

Report given by Lieutenant S. Guy. He let the Board know that the brake light is on in the engine. Overall, Station 92 is going well. They will be hosting an inspection class later this month so they will be doing some deep cleaning.

1. **Motion at approve** – Strip and wax the classroom and both restrooms to be completed by Complete Cleaning in the amount of \$485.00.
Enclosure. Motion by Mrs. Wollet, second by Mr. Thompson. Motion moves 4-0.
 2. **Motion to approve** –TruGreen lawn service at Station 92. This is fertilizer and treatment for broadleaf weed control 7 treatments for the year 2023 in the amount of \$2,074.52. *Enclosure.* (agreement has been reviewed by Attorney Fortunato.) Motion by Mr. Thompson and second by Mrs. Wollet. Motion moves 4-0.
- c. **ST 93 - Report from Officer**
Report given by Captain Z. Whinery still working in on the HVAC. Everything else is going well.
- d. **Station 93 Loan Payment** - Status. Mrs. Wollet wanted to bring this to the meeting to discuss the possibility of saving some money (as discussed at the working session). Fiscal Officer also added that when we decided to make double payments it was to pay the loan off quicker, to save money on the interest. He pointed out that we are actually making more with the money sitting in the bank. Motion to change the loan payment structure from double payments to single payment this year made by Mrs. Wollet, second by Mr. DiSibio. Motion moves 4-0.
- e. **Motion to approve** – Changing all three stations water service to Culligan Water Service. Please see enclosure for price comparison. *Enclosure.* Motion by Mr. Thompson, second by Mrs. Wollet. Motion moves 4-0.
We have had a few issues with Pine Hollow:
1. Jugs with water in them turning green.
 2. Unit at Station 91 needed cleaned from the water use. We contacted Pine Hollow and asked to have the machine serviced and cleaned. They told Cheri that they do not do that, but they would deliver us a new one. We approved that and 2 weeks later still had not received the different unit. Reached out to them again and finally received the new unit.
 3. The delivery of water jugs has always been an issue at Station 91, we would call for water and they would tell us they would be there a certain day and we would not see them.
- F. **Fire Prevention / Inspection / Recruitment**
1. **Prevention**
Busy working on the Open Houses, since there will be 3 of them this year.
 2. **Inspection/Investigation**
 3. **Recruitment/Retention**
The District office will be applying for the Safer grant in hopes to get some funds for turnout gear, physical exams, offset some of Cheri Metzinger’s pay as the coordinator as well as some other retention items. Motion by Mrs. Wollet, second by Mr. Thompson. Motion moves 4-0.
- G. **EMS**
Report given by Captain C. O’Halloran just noted that EMS continues to be the focal point of our call volume, with multiple calls at the same time. Still in tricky times, the wait time at St. Elizabeth’s is getting slightly better. Surrounding communities are still having a hard time getting ambulances.
1. **Motion to formally approve** – The purchase of pediatric pads, IV’s, nebulizers, nonrebreather masks, glucometer strips, nasopharyngeal airways from Bound Tree in the amount of \$1,000.00. Motion by Mr. Thompson, second by Mrs. Zedaker. Motion moves 4-0.

2. **Motion to formally approve** – The purchase of nasal cannulas, bag valve masks, and electrodes from Penn Care in the amount of \$500.00. Motion by Mr. Thompson, second by Mr. DiSibio. Motion moves 4-0.
3. **FYI – Purchase of new 2025 ambulance.** (April Meeting)

VI. Clerk / Treasurer's Report

- A. **Motion to approve** – February regular meeting minutes. *Enclosure*. Motion by Mrs. Wollet, second by Mrs. Zedaker. Motion moves 4-0.
- B. **Motion to approve** - payment of any and all outstanding bills for Feb. Motion by Mr. DiSibio, second by Mrs. Wollet. Motion moves 4-0.
- C. **Financial Report -**
Financial Statement / Bank Reconciliation / Monthly Bills / Expenditures: month to date/year to date/budget. Motion by Mrs. Zedaker, second by Mrs. Wollet. Motion moves 4-0.
- D. **Motion to approve** – Monthly credit card expense. Motion by Mrs. Wollet, second by Mrs. Zedaker. Motion moves 4-0.
- E. **Insurance Quotes** – Status – No updates as he has not heard from carrier.
- F. **Association Donation** – Clarification of \$1,800.00 contribution that was approved in February 2023. The Board members were made aware that the amount provided in the past had been \$900. This year's request was doubled to \$1,800.
- G. **Motion to approve** – 2023 amended certificate of estimated resources. *Enclosure*. Motion by Mrs. Wollet, Second by Mr. Thompson. Motion moves 4-0.
- H. **Motion to approve** – 2023 permanent appropriations. *Enclosure*. Motion by Mrs. Wollet, second by Mrs. Zedaker. Motion moves 4-0.

VII. Old Business

- A. **District 100th Anniversary – 2023**
 1. **Dates for Open Houses**
 - a. Station 91 will be May 9, 2023
 - b. Station 92 will be June 13, 2023
 - c. Station 93 will be July 11, 2023
 2. **Date for Parade** – June 24, 2023
 3. **Banquet date** – October 7, 2023
- B. **Staffing issues –**
 1. **Wage Rates** – Motion to approve proposed wage rates for part-time staffing made by Mrs. Wollet, second by Mr. Thompson. Motion 4-0. (see handout for varying levels).
 2. **Shift Hours** – Motion to approve proposed shift hours for part-time staffing by Mrs. Wollet, second by Mr. Thompson. Motion 4-0.
 3. **Housing update** – waiting on information from the architect.
 4. **Uniform Costs** – no update
 5. **Gear Purchase/ Lease** – no update
 6. **Hiring Status** – no update
- C. **Stryker Cot** – no update

VIII. New Business

Motion to approve Resolution 2023.03.01 for HazMat billing by Mrs. Wollet, second by Mr. Thompson. Motion moved 4-0

IX. Public Comments - None

X. Adjournment – 8:24 pm